

BUCKLAND PARISH COUNCIL

*Clerk: Mrs Fiona Richardson, Buckland Parish Council, Village Hall, New Road, Buckland, HP22 5JB Tel. 01296 630962 email: clerk@bucklandpc.org.uk
www.bucklandpc.co.uk*

Members of the Council are summoned to attend the **Annual Buckland Parish Council Meeting**

On **Monday 9th May 2022** at Buckland Village Hall @ 7.00pm

Issue date: 5 May 2022

Please have mobile phones on silent during the meeting

Agenda

22.087 Election of Chair

22.088 Election of Vice Chair

22.089 Allocation of responsibility for, or representation on:-

- a. Planning (including neighbourhood plan)
- b. Footpaths, bridleways, rights of way
- c. Primrose Copse
- d. Wendover Arm Trust
- e. Remembrance Sunday
- f. Roads, ditches and drains
- g. Community board
- h. Burial ground
- i. BOST
- j. Lower Buckland

22.090 Apologies

22.091 Declarations of interest

22.092 Open Forum

For Members of the public to ask questions, and raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the agenda for the next meeting.

22.093 Minutes

To agree and sign the minutes of the meeting of the Parish Council held on 11th April 2022.

22.094 Clerk's Report

For the Clerk to report on any items not covered within the agenda.

22.095 Finance

- a. To approve payments, sign any cheques and agree on bank balances (if available)
- b. Review and approve standing orders and Financial Regulations
- c. Transfer of bank account from Lloyds to Metrobank to be approved
- d. Update on accounts 2021/22
- e. Audit

22.096 Planning Applications/Matters

22.097 Neighbourhood Plan

- a. Update on progress.
- b. Examiner procedural letter and questions
- c. To discuss future community involvement in the referendum

22.098 Policies and Procedures

To consider and agree any changes to policies and procedures

22.099 Consultations

To agree Parish Council's response to any consultations

- a. NALC

22.100 Roads and Transportation

To consider any reports and agree any actions

22.101 Maintenance of Land Holdings

To receive reports and agree any actions relating to the Parish Council's Land Holdings:

- a. **Burial Ground** , the clearance of site for cremated remains in churchyard
- b. **Lower Buckland**
- c. **Grass keep Copse and Allotments**, grazing license review

22.102 Footpaths and Environment

- a. To receive reports and agree any actions

22.103 Website, Social Media and Communications

To consider and agree any actions

22.104 Arla/Olleco

- a. To receive reports and agree any actions required

22.105 Parish Council Office

- a. To consider the present systems

22.106 Platinum Jubilee Celebrations

- a. Agree event plan
- b. Grant application

22.107 Matters of Report

For Councillors to report any additional issues not included on the agenda. Any decisions will need to be included on the next agenda.

22.108 Correspondence and circulars

Circulars will be available at the meeting but will not be discussed unless required.

22.109 Date of next Parish Council Meeting 9th May 2022 at 7.00pm in Buckland Village Hall, the **Annual Parish Meeting** will be prior to this meeting at 6.30pm

22.110 Confidential Item: *To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be conducted.*

Grass Keep, Primrose Copse and Allotment