

BUCKLAND PARISH COUNCIL

Clerk: Mrs Fiona Richardson, Buckland Parish Council, Village Hall, New Road, Buckland, HP22 5JB Tel. 01296 630962 email: clerk@buckland-pc.gov.uk

Members of the Council were summoned to attend the **Buckland Parish Council Meeting**

On **Monday 13th February 2023** at 7.00pm

Minutes

Attending:

Cllr Mr N Hayward (Chairman)

Cllr Mrs S Gillingham (Vice Chairman)

Cllr Mr J Sainsbury

Cllr Mrs F Livingston

Cllr Mrs C Paternoster

One member of the public

23.021 Apologies

Mrs F Richardson, Clerk. Buckinghamshire Cllr Mike Collins sent his apologies

23.022 Declarations of Interest

There were no declarations of interest.

23.023 Open Forum

A member of the public raised concerns about the speed of traffic resulting in collisions with parked vehicles on Tring Hill and at Buckland Wharf. Concerns were also expressed about the failure by Buckinghamshire Council to attend a site meeting to discuss possible road safety improvements in this area.

23.024 Minutes

The minutes of the meeting of the Parish Council held on the 16th January 2023 were agreed by the council and were signed by the Chairman.

23.025 Clerk's Report

Apologies were sent by the Clerk. Cllr Paternoster, as assistant Clerk, reported that the Burial Register had been updated and was now in order, and that she and the Clerk were working on updating the Council's policies

23.026 Finance

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| • BAS | Monthly payroll | £68.40 | |
| • Buckland Landscapes | Nov/Dec site maintenance | £384.79 | |
| • Hugo Fox | Website | | £23.99 |
| • E Sharp | Streetlight repair | £91.82 | |
| • One Com | Phone, Broadband | £36.36 | |
| • Buckland Landscapes | Oct/Nov verge and maintenance | £1,152.79 | |
| • BOST | Office rent | £250.00 | |
| • Cloudy IT | IT | £63.96 | |
| • Clerk | Salary and PC expenses | £1,011.92 | |

It was proposed by Cllr Hayward, seconded by Cllr Gillingham and agreed by all that the above payments be approved. Bank balances were also approved.

Decision: that the Clerk contact E Sharp to ask what changes need to be made to convert the Parish Council's streetlights to LED with light sensors in order to save electricity.

Action: Clerk to contact E Sharp as above.

A quotation for the supply of electricity by Utility Aid at a cost per annum of £3,943.62 was considered. Councillors were concerned that the address shown on the document related to Halton PC not Buckland PC. Therefore, it was decided that the document could not be signed until it contained the correct address for Buckland Parish Council.

Quotations from Matt Nicholls of £100 for the removal of undergrowth to access the water meter at the allotment site and of £500 for clearing the allotment site, were approved.

23.027 Planning

23/00380/APP Monks Court – The Farmhouse. External staircase to detached garage building.
Decision - no objection.

Action: Clerk to record the response on the planning portal.

It was noted that Buckinghamshire Council had published the list of brownfield sites submitted by developers for the new Local Plan. No sites in Buckland Parish were included in the list.

23.028 Policies and Procedures

The draft Health and Safety and the draft Complaints Procedure policies were approved. It was decided that all Parish Council policies should be reviewed at the Annual General Meeting each year to ensure they remain up to date.

Action: Clerk to add these to the AGM agenda

23.029 Consultations

There were no consultations.

23.030 Roads and Transportation

Buckinghamshire Council has notified the Parish Council the amended date of 2nd March for the installation of bollards in Buckland Road.

Tring Hill/Buckland Wharf: following the decision made at its last meeting, Buckland Parish Council had contacted the CEO of Bucks Council, Rachael Shimmin, to ask her to arrange a site meeting for the Parish Council with a senior highways officer. Ms Shimmin replied that the highways director, Richard Barker, would arrange this. However, Mr Barker then asked Buckland Parish Council to arrange a meeting with Neal O'Leary, the highways officer who provided negative responses to Buckland Wharf residents' two petitions. Buckland Parish Council has renewed its request for a site meeting with a senior highways officer. This was first requested in July 2022. It is understood that Buckland Wharf residents are currently contacting our MP to ask for his assistance.

Decision: that when Rob Butler, MP, has been contacted by residents and is fully aware of the situation Buckland Parish Council should invite him to a public meeting to discuss the matter with parishioners.

23.031 Maintenance of Land Holdings

a. Burial Ground:

- i. The Clerk has encountered problems with obtaining the green form and payment from the undertakers regarding a recent burial.
- ii. Decision: only the Clerk or Parish Councillors to deal with sextant duties at future burials.
- iii. Visit of county archaeologist: Brett Thorn carried out another check on the Roman remains. He has requested that a small mausoleum be provided in the burial ground and will notify the Parish Council of his requirements. Once these are known an idea of the price can be determined and grants applied for.
- iv. As soon as All Saints churchyard is closed, cremation plots will be required in the burial ground. The updated burial ground regulations, to include cremation plots, were approved.

b. Grass keep and allotments:

Matt Nicholls has cleared the allotment site and the water meter has now been found.

Action: Clerk to determine water meter reading and to notify Castle Water

23.032 Footpaths and Environment

Cllr Livingston has submitted reports to the Rights of Way team for works that need to be carried out on public footpaths.

Gigaclear have replaced the surface on the verge opposite Model Row. They still need to reinstate the other grass verges where damage has been called. However, Thames Water are due to carry out works on the verge near Rose Cottage before the verge can be reinstated.

23.033 Website & Communications

The new draft website has been viewed by all Councillors and their approval has been given for the website to go live on 1st March.

Action: Clerk to facilitate this

23.034 Arla/Olleco

A quarterly meeting with Arla/Olleco had been held on 8th February. There has been a recent increase in odours. Martin McBride explained that Arla are carrying out maintenance work on their odour control systems. Arla will soon be submitting a planning application for a small extension to the side of the building for a packaging store.

23.035 Grant Applications

Buckland Parish Council has made three applications for Community Board funding, one for the irrigation system for the community orchard; one for LED street lighting; a small grant for the forthcoming coronation celebrations.

23.036 Events

A community event to celebrate the Coronation will be held on the 8th of May 2023. A discussion was held on the format of this celebration. It was thought that this should be a smaller celebration

than the Diamond Jubilee event held last summer. Various suggestions were put forward. It was decided to bring this to the next meeting on 13th March and then decide on the final format.

23.037 Matters of Report

Cllr Paternoster reported on the Community Board meeting held on 9th February. The current year's Community Board funding ends on 31st March 2023. £73,000 remains to be allocated and projects to the value of £82,000 have been submitted, including three from Buckland Parish Council.

23.038 Correspondence and circulars

No circulars

23.013 Date of next Parish Council Meeting 13th of March 2023 at 7.00pm in Buckland Village Hall.

23.040 Confidential Item: *To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be conducted.*

Grasskeep, Primrose Copse, Allotments:

A Confidential item was discussed.

Meeting concluded at: 8.40pm

Signed:

Chairman:

Date: